

MEETING MINUTES

TRAFFIC COMMITTEE MEETING

HIGHLANDS NEIGHBORHOOD ASSOCIATION

Date: 12/18/2017

Distribution: HNA Website, HNA Facebook Page, NextDoor

Attendees: See attached sign-in sheet & Tom Seacord, Committee Chairperson presiding.

Agenda: See Attached PowerPoint

Minutes:

1. Committee Guiding Principles
 - a. We operate the committee in accordance with the HNA Bylaws and Traffic Committee Charter
 - b. Public health and safety is our #1 priority
 - c. We follow adopted policy *or* seek to appropriately amend adopted policy before acting upon it
 - d. Dissent is respectfully delivered and respectfully heard

2. Committee Rules of Order
 - a. All recommendations to HNA Executive Board are voted on by committee members at a committee meeting. In accordance with the bylaws, the Executive Board is the only entity authorized to act upon the business of the Association.
 - i. Majority vote by the committee moves forward to the Executive Board for action.
 - ii. Dissents can be submitted to the Executive Board separately by the committee member that disagrees
 - b. The committee will have 5 members, consisting of 4 neighborhood area representatives and the committee chairperson. The committee chairperson will not vote unless there is a tie.
 - c. Proxy voting
 - i. Discussed Bylaws Article 3, Article 6 & Article 7
 1. *Conclusion* – Proxy voting prohibition discussed in Article 3 is not applicable to committee work, which is carrying out the approved “business of the association” in accordance with Articles 6 & 7.
 - ii. Proxy voting by committee members will be allowed. When proxy votes are used, committee members should email the chairperson and the person to whom they have assigned their proxy.
 - d. All committee meetings & working group sessions are announced. Any HNA resident may attend.
 - e. #1 priority: *Protection of public health and safety*

MEETING MINUTES

3. Committee composition
 - a. Traffic Committee Charter states that the Committee will consist of at least 5 members.
 - b. Chairperson selects committee members.
 - c. The chairperson has selected to divide the neighborhood into 4 Areas (“Traffic Sheds”) refer to attached PowerPoint. These areas share common traffic flow and an attempt was made to proportion the neighborhood population evenly, when possible.
 - d. Volunteers for areas representatives (i.e., the Committee Members) were requested.
 - i. Post Script Note: The chairperson believes that the most effective way be an Area Representative is to have a team of about 3 or 4 people, who’s duties are divided up by their strengths and interests. These duties may include (1) outreach coordination; (2) data analysis; (3) policy / political research and advice. Some of these duties may overlap.
 - e. The committee chairperson will meet with interested parties and make selections by early January 2018.

4. Highlands Elementary Rebuild Project
 - a. Don Hutchison, the architect responsible for the rebuild project, spoke about the rebuild concepts and what was envisioned for traffic.
 - i. The plans are anticipated to be released for public comment in about 2 months (maybe longer).
 - ii. Mr. Hutchison and the District have met with ACHD. ACHD has indicated that they are not inclined to contribute to improvements:
 1. At the intersection of Curling and Bogus Basin Road to address the traffic count situation that is currently at or slightly above the level for which a traffic signal is warranted. The Committee chairperson indicated to Mr. Hutchison that this situation will only worsen as the Highlands Cove development is built out.
 2. To install a sidewalk on the West side of Bogus Basin Road
 - iii. It is not expected that construction will require closure of Curling Drive.

5. Boise Bike Blvd Coalition – Anna Daley
 - a. The HNA Executive Committee has already submitted a letter of support for the BBBC’s cause, but has not yet participated in a review of possible low impact routes for bike traffic in the Highlands Neighborhood.
 - i. A.Daley suggested, as an example, a bike route through elementary school grounds to Wagon Wheel Dr would be a low impact route.
 - b. The BBBC is seeking input from the HNA on safe, low impact routes for bike traffic in the Highlands neighborhood by Friday 12/22. The timing is poor for the Traffic Committee to be able to weigh in on this to make a recommendation for the HNA Executive Committee to act on.
 - i. J.Konkle offered to meet with Anna and provide a summary recommendation to the HNA Executive Committee for their consideration. J.Bradley (HNA President) agreed to receive J.Konkle’s summary.

MEETING MINUTES

6. Traffic Concerns

a. The following is a list of traffic concerns that were voiced during the committee meeting as possible actions for the committee to take up when formed.

i. Highland View Drive

1. Extruded curb and candles

a. Installed to mitigate traffic speed

b. Viewed as having unintended consequences to safety of pedestrians and cyclists. Cleanliness and pitch of pavement expressed as a concern.

c. Questions regarding why a sidewalk was not required as a condition of (Highlands Cove) development.

2. Construction truck traffic speed and stop sign compliance, particularly uphill on Highland View Drive. – **THIS IS AN IMMEDIATE SAFETY CONCERN. INCIDENTS SHOULD BE REPORTED TO ACHD.**

ii. Speed and stop sign compliance / Aggressive and Distracted Drivers

1. Need for community education discussed

iii. Access to pedestrian paths – public versus private trail access and possible limitations on connectivity to trails (refer to 2005 HNA Plan policy).

iv. Hearthstone Drive

1. Speed of cyclists

2. Speed of cars

3. Increased cut-through traffic to avoid traffic signs on Braemere.

v. Highlands Elementary

1. Rebuild project construction impacts

a. Egress concerns

2. Consequences present and future of L. Braemere diverter

a. Curling & Bogus Basin Road Intersection – peak hour traffic

b. Curling (residential section) – increase in cut-through traffic at peak hour

c. Safety of Diverter Traffic

i. Wrong way drivers / Google Maps and GPS Navigation take people the wrong way. – **THIS IS AN IMMEDIATE SAFETY CONCERN. INCIDENTS SHOULD BE REPORTED TO ACHD.**

ii. 2 driveways may be accessed (by signage indicating it is permissible) by driving the wrong way. It was questioned why these residents are not required to access their driveways using the legal traffic route. – **THIS IS AN IMMEDIATE SAFETY CONCERN. INCIDENTS SHOULD BE REPORTED TO ACHD.**

d. Emergency egress concern from E. Braemere and W Curling – **THIS IS AN IMMEDIATE SAFETY CONCERN. INCIDENTS SHOULD BE REPORTED TO ACHD.**

MEETING MINUTES

- vi. Range & Bogus Basin Road Intersection – visibility challenges – **THIS IS AN IMMEDIATE SAFETY CONCERN. INCIDENTS SHOULD BE REPORTED TO ACHD.**
- vii. Cartwright Road sidewalk from church to fire station is missing.
- viii. E. Braemere candles @ E. Highland View Drive
 - 1. Installed to reduce cut-through traffic from Nines to Highland View Drive
 - 2. Forces construction traffic to drive down the wrong side of the road – **THIS IS AN IMMEDIATE SAFETY CONCERN. RESIDENTS WITNESSING CONSTRUCTION TRAFFIC DRIVING THE WRONG WAY ON E. BRAEMERE ARE ENCOURAGED TO SUBMIT PHOTOS TO ACHD AND THE BOISE POLICE.**
- ix. Can Committee collect and be a clearing house for traffic data:
 - 1. Boise Police
 - 2. ACHDWhere would data be stored?

7. What's Next?

- a. Committee chairperson will select committee representatives and announce selections in early January.
 - i. If you are interested in serving, please contact Tom Seacord, tfseacord@yahoo.com
- b. Committee chairperson will establish a date for our next meeting (likely late January).
- c. If possible before Friday 12/21, J.Konkle will report suggestions on bike routes for the BBBC to include in their proposal to ACHD and the City.

SIGN-IN SHEET

TRAFFIC COMMITTEE MEETING

HIGHLANDS NEIGHBORHOOD ASSOCIATION

Date: December 18, 2017 Time: 6-8 PM
 Location: Healthwise, 2601 N Bogus Basin Road, Boise, ID 83702

	Name	Street Address	Email
1	Terry & Jeff Christenson	1002 W. Highlandview	jtchris@cablone.net
2	DON HUTCHISON	HIGHLANDS ELE.	don@hsaarchitects.com
3	Ginger F. Frantz	330 Delmar	gingerfrantz@gmail.com
4	Lauren Brassell	108 W Highlandview Dr	laurenbrassell@gmail.com
5	Bob Mitchell	409 W Highlandview	bmitch2936@cablone.net
6	Craig Tussel	730 W Braemere Rd	Tuss5.smith@me.com
7	Jolie Strohmeier	724 W HUD	joliestrohmeier@gmail.com
8	Joe Koukol	815 W. Braemere	Koukolian@gmail.com
9	Jeff Bradley	311 W HUD	highlandscc@cablone.net
10	Martha Chalfant	410 E. Hearstone	martha.chalfant@gmail.com
11	Willy & Julie SMITH	118 E Highlandview Dr	willysmith@gmail.com
12	MARTY IGO	1734 E. Braemere	imartin.igo@grkail.com
13	Shadrach Pilip-Flores	1006 W. Highlandview Dr.	Shadrach.Flores@gmail.com
14	Dave Rucklos	547 E. Delmar	daverucklos@gmail.com
15	Anna Daley	1412 N. 20th St.	daleyanna@hotmail.com

BBBC

SIGN-IN SHEET

	Name	Street Address	Email
16	Peter Barton	4612 N Barky Pl	
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Highlands Neighborhood Association

Traffic Committee Meeting
December 18, 2017

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AGENDA

- Introductions
- HNA Background
- Traffic Committee Background
- Traffic Safety Issues/Concerns
 - Don Hutchinson - Highlands Elementary Rebuild Project
 - Other Issues/Concerns
- Action Items

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INTRODUCTIONS

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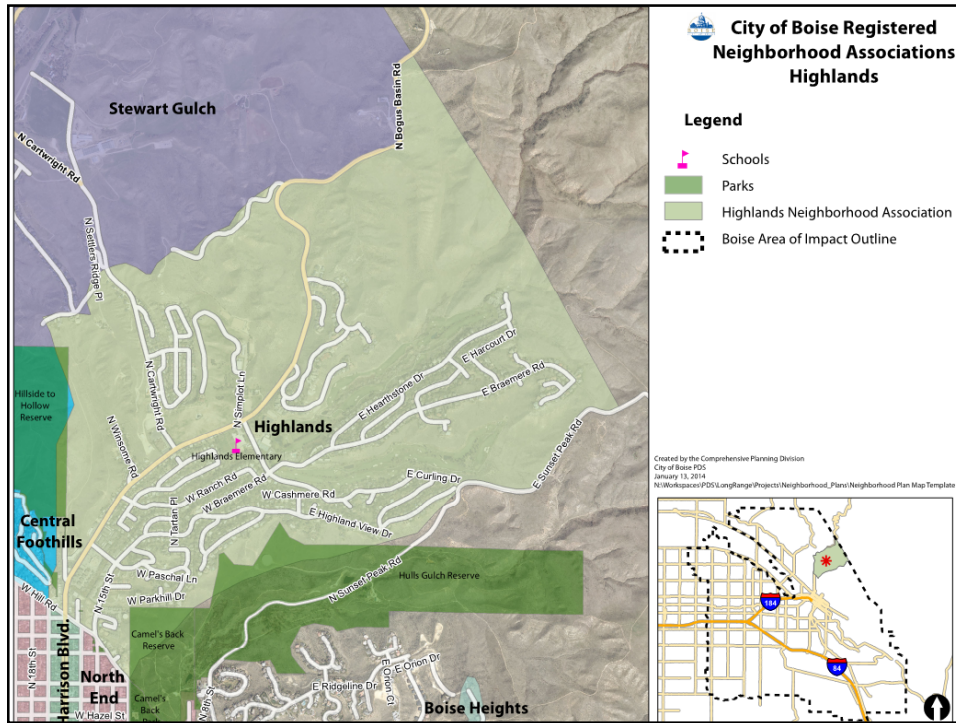
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HNA Background

- 1 of 33 Neighborhood Associations in the City of Boise
- Purpose:
 - To interface with City on issues pertaining to neighborhood planning & development
 - Provide a vehicle to voice concerns to the City as a consolidated voice, with the goal of planning a better neighborhood

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<https://highlandsneighborhood.weebly.com/>

Highlands Neighborhood

Home Announcements Volunteer Opportunities Contact Us Resources and Information

The Development Application Process Boundaries & Zoning HNA Plan (PDF)



Welcome to the Highlands Neighborhood Website

This is the official website of the Highlands Neighborhood Association.

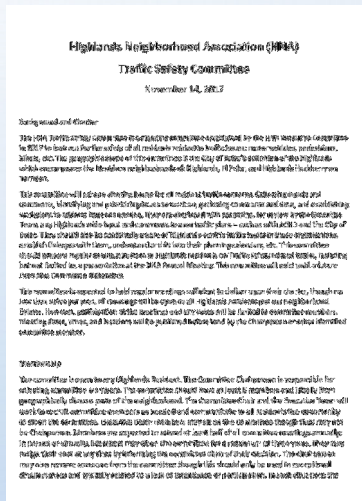
Please go to the announcements tab for the latest news!

[SIGN UP FOR NEXTDOOR](#)

[CONTACT US](#)

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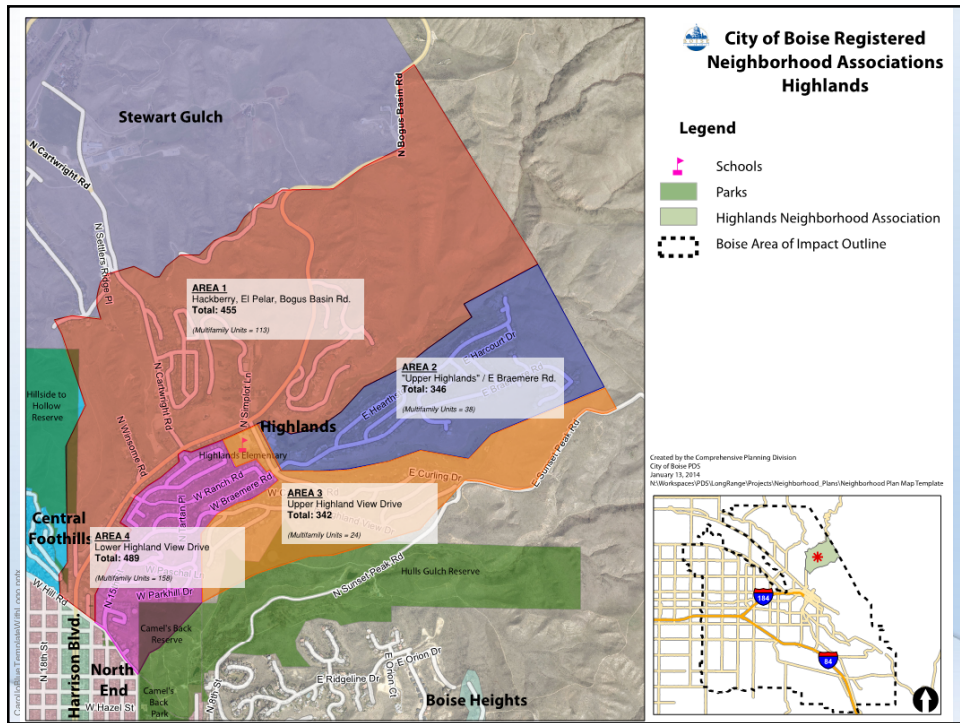
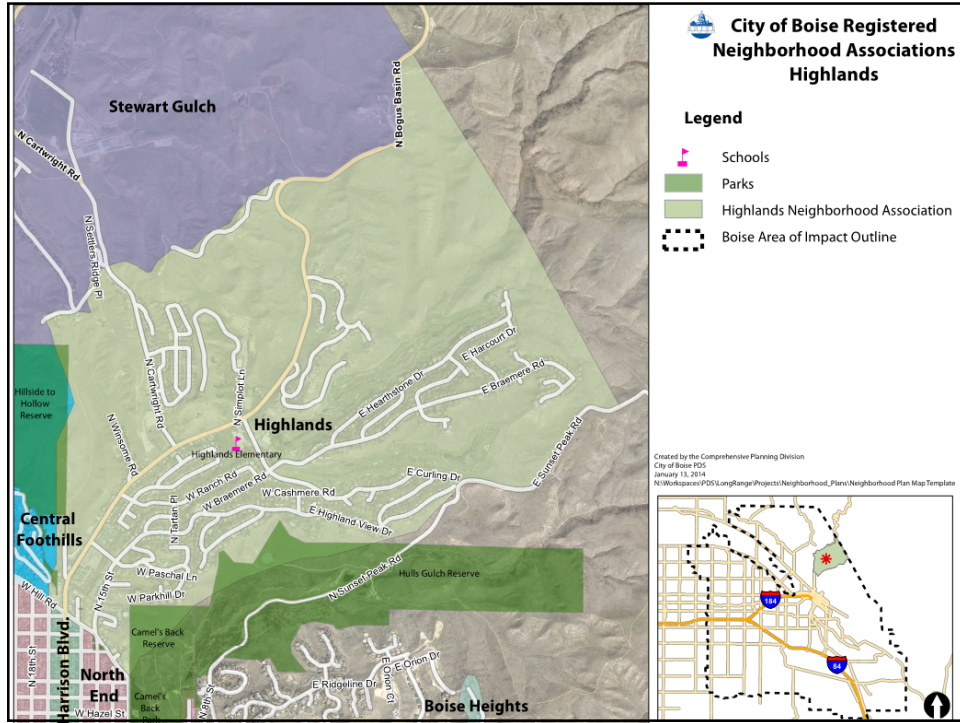
Traffic Committee Background



- Clearinghouse for all resident traffic concerns
- Reports to the Executive Committee
- Committee Chairman selects at least 5 members
- Meetings are open to any HNA resident

Chairperson Responsibilities

- Recruit & Select Committee Members
- Calling and Preparing Meetings
- Establishing Committee Rules of Order
- Preparing Regular Communications
- Establishing linkages with local organization involved in traffic issues



Committee Rules of Order

- Guiding Principles
 - We operate the committee in accordance with the HNA Bylaws
 - Public health and safety is our #1 priority
 - We follow adopted policy **or** seek to appropriately amend adopted policy before acting upon it
 - Dissent is respectfully delivered and respectfully heard

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Committee Rules of Order (Proposed)

- All recommendations to HNA Executive Board are voted on by committee members at a committee meeting.
 - Majority vote moves forward
 - Dissents can be submitted to the Executive Board separately by the committee member that disagrees
- Proxy voting?
 - Discuss Bylaws Article 3, Article 6 & Article 7
- All committee meetings & working group sessions are announced. Any HNA resident may attend.
- #1 priority: *Protection of public health and safety*

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There are often multiple ways to protect public health and safety...consider also HNA Plan (2005) goals:

GOAL 2	OBJECTIVE	POLICIES
Keep traffic volumes as low as possible during neighborhood growth to ensure pedestrian safety and to discourage traffic congestion and speeding.	Objective 1 Maintain, enhance and encourage traffic calming in a way that minimizes adverse effects on the Highlands Neighborhood streets.	<ol style="list-style-type: none"> 1) Existing residential areas should be protected from through-traffic. 2) Residential streets in the Highlands should not be upgraded to collector or arterial status. 3) Emergency access should be provided for all new and existing development and should meet access requirements of the local fire district. 4) Secondary access must be provided for all new development. 5) Encourage Bogus Basin Mountain Resort recreation area to maintain their commitment to reduce skier traffic effects on the Highlands Neighborhood.
	Objective 2 Increase pedestrian safety in the Highlands Neighborhood.	<ol style="list-style-type: none"> 1) Seek opportunities to improve pedestrian crossings on Bogus Basin Road, Curling Drive, 15th Street, Highland View, and at other locations as needed. 2) Encourage increased safety for pedestrian traffic with the installation of pedestrian crosswalks and traffic lights. 3) Seek opportunities to widen sidewalks at the Bogus Basin commercial core to allow more area for pedestrians, and landscaping improvements. 4) New developments should provide connectivity to streets, sidewalks, bicycle paths, and bus stops.

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There are often multiple ways to protect public health and safety...consider also HNA Plan (2005) goals:

Transportation goals, objectives and policies
(continued)

GOAL	OBJECTIVE	POLICIES
(continued)	Objective 3 Make the Highlands a more dynamic place by improving access for all modes of travel.	<ol style="list-style-type: none"> 1) Support improvements to the Boise City transit system (Valley Ride) that will allow safe and convenient bus stops in the Highlands. 2) Encourage Bogus Basin Road businesses and other property owners in the commercial core to share off-street parking 3) Maintain and encourage the enhancement of bike paths connecting the Highlands to adjacent neighborhoods. 4) Reduce reliance on single-occupant cars by encouraging ridesharing, transit use, walking, and bicycling. 5) Encourage a park-n-ride station to be located near the Bogus Basin Road and Hill Road intersection. 6) Encourage a shuttle for Bogus Basin Mountain Resort area from the Highlands commercial district.

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**HIGHLANDS ELEMENTARY
REBUILD PROJECT**
DON HUTCHINSON

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TRAFFIC SAFETY CONCERNS
OPEN DISCUSSION

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