

To: Tom Secord

From: Dave Rucklos

Re: ACHD Workshop

Hi Tom,

The following are my notes from the ACHD Workshop held Thursday, February 15, 2018.

Calendar for submission of Projects

1. Deadline for submission for 2019-2020 Budget is March 16, 2018. Typically submissions are made in application form and primarily submitted by cities and other governmental agencies. Neighborhoods are allowed to use this process, but it carries more weight with city involvement.
2. An open house will be held July 2nd to review projects to be considered for 2019-2020 funding. Also, the five-year integrated plan will be updated.
3. Next step is to prepare the FY 19-20 budget to support projects.
4. Anyone can visit the ACHD website to review projects planned and under consideration by neighborhood zone. The map is interactive and allows one to zoom into their neighborhood to view.

How to Influence Project and Traffic Mitigation Issues

1. Safety and congestion are the primary drivers behind decision-making. Upon review of matters presented neighborhoods are consulted with to get comment and feedback.
2. With currently 675 projects identified, 222 have been completed. When requests exceed demand, dollars available next drive decision-making.
3. When using the application process for physical projects, survey signatures are a driving force behind a project approval
4. Police and fire departments have a significant impact on project requests

Traffic Mitigation

1. Traffic mitigation issues can be submitted and addressed throughout the calendar year.
2. Primary contacts for issues relating to traffic mitigation are John Watson (208-387-6151) and Josh Saak (208-387-6145). Josh Saak has the most experience working on previous Highland's projects, but both are available to address issues of concern.
3. Forms requesting traffic study are available on the ACHD website under forms/traffic investigation request.