**HNA Annual Meeting Minutes**

April 17, 2018

Meeting called to order at 6:03 pm by HNA President Jeff Bradley.

**Committee members present:**

* Jeff Bradley, HNA President
* Scott Tuthill, HNA Vice President
* Laura Barton, HNA Treasurer
* Shannon Reagan, HNA Secretary

**Neighbors present:**

* Marty Siebertz
* Sandy Meyer
* Jim Carney
* Luther Jones
* Julie Smith
* Willy Smith
* Bob Mitchell
* Patty Costello
* Marty Igo
* Terry Christenson
* Jeff Christenson
* Dan Steckel
* Stephanie McCurdy
* Craig Jussel
* Mary Jussel
* Dave Fotsch
* Dave Schulz
* Michelle Watts
* Carmel Crock
* Ken Harris
* Ginger Franks
* Jolie Strohmeyer
* Jennifer Guillen
* Molly Mouser
* Peter Barton
* Dave Rucklos
* Chris Volk
* Sharon Konkol
* Joe Konkol
* Anne Woodhouse

**Reading of Agenda**

**Approval of Minutes**

* Motion: To approve the meeting minutes from May 2017
* Resolved: Minutes from the meeting approved without modification

**Business**

* A “State of the Neighborhood and the Highlands Neighborhood Association” review by President Jeff Bradley
  + Update from Dave Yorgason, Highlands Cove developer
    - Asked to come in by Scott Tuthill
    - Phase one development is complete and home building is started. First home is complete and will be on Parade of Homes 2018.
    - 37 lots in first phase, closed on seven, will proceed with phase 2.
    - Requires expansion of upper Braemere island where the candlesticks are. Will be removed and replaced with a more permanent solution to be approved by ACHD.
    - Some concerns about traffic during home construction. Wants to know about all issues. If neighbors see speeding, email: [connerconstruction.com@outlook.com](mailto:connerconstruction.com@outlook.com). Will continue to ask subcontractors to be more respectful of neighborhood.
    - Fine to walk through area, but a dog walked through the Parade home. Please keep dogs on a leash.
    - Builders – Conner Construction is primary builder, but three other developers are part of the team.
      * Seidl, Boise Building Company, Shadow Mountain.
    - Question: Is the three year timeline still a requirement for building a home in Highlands Cove? That is part of the agreement with a buyback clause.
    - Question: Will the building follow Firewise requirements? – There are strict requirements with the city that builders will take under consideration. Landscaping will also help. Dave has also requested input from consultants on Firewise building. The development will need homeowners who are engaged and on board with Firewise principles, and that could be a few years out.
    - Question: What is the timeline for Phase 2? Hope to start this summer. Might be longer.
    - Question: Regarding the candlesticks on E. Braemere – isn’t the developer responsible for these? Finalizing the island design at this point. ACHD will have the final decision, but Dave welcomes the input. Dave hopes it will include more landscaping, but it is a separately owned lot by Highlands Nine. The question is, how will it be maintained? Dave is expecting to have a conversation with the Nines HOA. But there are also safety requirements that must be accounted for. Neighbor sees a lot of problems, including how trucks are able to turn. Dave would like to find a good solution.
* Update from Jeff Bradley
  + Thanks to Molly Mouser. Working on a new location for future HNA meetings, possibly The Pursuit.
  + Quick review of accomplishments from last year.
  + What is a neighborhood association? Jeff read the general statement according to the HNA Charter. The HNA is tasked with working with the city on planning and development issues. Receive notices from the city on development, Shannon posts the upcoming development info on the website. Reinvestment grants, etc. Addressed the neighborhoods that include the HNA (Hackberry, Hackberry North, El Pelar, multi-family units, Highlands Cove).
  + Website
    - Auto email blast currently available (neighbors must sign up on the home page at <https://highlandsneighborhood.weebly.com>)
    - Meeting minutes are continually added and up-to-date
    - Presentations from HNA Board will be added
    - Numerous files added this year under the ‘Resources and Information’ page
  + Annual picnic held in June. This year’s picnic scheduled for June 14th this year, Shannon will notify. School construction committee formed.
  + Chipper trucks came again last year, probably the last year this program will be available to the Highlands.
    - 666 homes visited, 440 cubic yard of material taken
  + Traffic Safety Committee – Tom Seacord will chair through the next year.
  + Highlands Elementary Committee – Jennifer Johnson will chair.
  + Update from Tom Seacord, Traffic Committee Chair
    - Civil engineer who is familiar with engineering concerns and how it relates to traffic concerns. Has access to resources. Got involved to hopefully do some good for the neighborhood.
    - The committee has no authority to act on its own, but instead reports to Executive Committee.
    - Meetings are open to all residents, as per bylaws.
    - Tried to divide the neighborhood for representation purposes into ‘traffic sheds.’ Tried to count up houses to make representation fair. The heads of each area are the people voting on issues, and follow the neighborhood plan, which has been voted on by the neighborhood membership.
    - Public health and safety is #1.
    - Input is respectfully delivered and respectfully heard, including dissent.
    - There are guidelines the neighborhood plan has called out which closely align with ACHD policies.
    - Met with Paul Woods and Bruce Wong on April 6, 2018 with a list of neighborhood concerns related to traffic. There is a traffic mitigation plan which has been acted on and that plan is related to the Highlands Cove development. The committee members wanted to revisit those issues. What they learned is that ACHD is reluctant to spend more time on the Highlands without support from the city, for example, regarding the candlesticks on Highland View Drive. ACHD has corresponded with neighbors, saying they won’t make the curb a concrete barrier due to safety concerns. However, the candlesticks remain. ACHD told committee members, please talk to the city, ask them to make it a priority and we will put time and attention towards it.
    - Sent Jolie and Chris a note regarding Highland View Drive survey, and has asked for input on a survey that will not lead respondents but gather some true opinions.
    - The city is requesting a meeting with Jeff, wanted to talk about remaining items on the plan and are wondering how to spend the money. Was decided to gather input first. Committee first wants more info on the overlay agreement. Elaine Clegg and Paul Woods had talked about an overlay that would promote development and add traffic to certain streets, such as Highland View Drive. If approved, some areas would not be affected. Elaine Clegg had promised an update in summer 2017, but hasn’t provided one, so it is on the upcoming agenda.
    - Regarding the upcoming rebuild of Highlands Elementary, the committee is looking at what is appropriate for nearby streets and anticipating construction traffic concerns as the rebuild moves forward. ACHD has said there are certain legal things they can do to restrict construction traffic. The city might be able to implement some work restrictions, but the school district certainly can. Need the city’s support to recognize these types of impacts.
    - Near term: survey for Highland View Drive. Will have a consultant look at it, then roll that out.
  + Update from Sam Sandmire re: Trailhead Project
    - City of Boise will be installing a restroom at the Harrison Hollow Trailhead. Hillside to Hollow is the city-owned area. Thanks to the city, Doug Holloway, Kathleen Lacey and Mayor Dave Bieter. The city will fund it on their own and it will be built this fall.
    - All stakeholders agree on the need.
    - Land trust is giving the land, city will maintain.
    - Will be a four season restroom with two stalls, heat, and flushing toilets with a dog watering station.
    - Sam asked the HNA board permission to work with the city moving forward to make sure it is installed properly.
    - Same stressed why neighborhood grants are so important. If anyone thinks of improvements that could be made, these issues should be brought up so that they can be addressed.
    - People need to keep dogs leashed until the kiosk, then they can be unleashed.
    - Avoid parking at Healthwise parking lot during business hours and at The Pursuit during church hours.
* HNA Treasurer Laura Barton reviewed HNA finances.
  + Started with almost $700. Grew by about $570 in donations at picnic. City covered the cost of the picnic as well as communication need costs. With income from grants about $1500. Income of a little over $2,000 over the course of the past year. Balance is now $1240.98.
  + The neighborhood picnic will be free this year due to our available funds.
  + Laura applied for two mini-grants this year:
    - $2,000
    - $1,500
      * Will continue to use those for other communications needs.
* Presentation and vote on two potential changes in the HNA Bylaws by Scott Tuthill.
  + Both have to due with voting issues for entire membership.

1. Proposed change: replace current wording about who can vote on issues during meetings from "Each member shall be entitled to one vote regarding the affairs of the Association” to "Each member 18 years old and older shall be entitled to one vote regarding the affairs of the Association."
   1. Vote (by hand): **Motion passes** (2 opposed, 34 support)
2. Proposed change: the definition of what constitutes a quorum. Change from the current wording, “Ten members of the Association, when present at any meeting shall constitute a quorum” to: “Ten voting members of the Association, when present at any meeting shall constitute a quorum.”
   1. Vote (by hand): **Motion passes** (Unanimous vote – 36 support)

* Election of HNA Officers for the next year:
  + In bylaws, the Executive Committee terms run from annual meeting to annual meeting. Bylaws stipulate three offices, but we chose to split the secretary/treasurer role. Nomination process for each office.
* Nominations:
  + President – **Jeff Bradley**
  + Vice president – Michelle Watts, **Ann Woodhouse**
  + Treasurer – **Laura Barton**
  + Secretary – **Shannon Reagan**
* Bob Mitchell suggested there could be two vice-presidents. However, a review of the bylaws seemed to indicate that one member is allowed to hold each office.

Motion to approve all candidates without opposition: Unianimous vote: 36

Motion to vote for Vice President – Michelle Watts,18 votes. Ann Woodhouse, 19 votes.

**New HNA officers for 2018-19:**

* + President – **Jeff Bradley**
  + Vice president –**Ann Woodhouse**
  + Treasurer – **Laura Barton**
  + Secretary – **Shannon Reagan**
* Picnic committee volunteers – Sam Sandmire, Donna Wilson, Ken Harris, Michelle Watts (Picnic Committee Chair)

**New Business**

**Kathleen Lacey** – City of Boise

* + Citizen survey is still open, closes on April 23. Available on city website (<http://boisecitizensurvey.com/>) and takes about 15 minutes.
  + City also opened applications for livability ambassadors, simple application available at <https://www.livboise.org/initiatives/livability-ambassadors>
  + May 16 – public services speak about wildland interface and information is forthcoming to all neighborhood associations.
  + Every Yard Counts training session upcoming as well.

**Dave Fotsch** – Boise Green Bike

* + Pouring concrete for a new bike station by Goodies.
  + All bike rides will be free in May.

Public comment and thanks on the improvement in neighborhood communications this year, especially regarding traffic committee activities.

**Meeting adjourned at 7:31 pm.**